Preface

Welcome to the Fountas & Pinnell (F&P) Benchmark Assessment System Data Management Software (DMS). This User Guide provides a quick and easy reference on the use of the Data Management Software complimenting the Fountas & Pinnell Assessment system.

The User Guide presumes that you have already completed the online Fountas & Pinnell DMS Tutorial. The Tutorial walks you through every step of using this data management software to collect, store, manage and review your benchmark reading assessment data. Should you have additional questions, after completing the Tutorial and consulting this User’s Guide, please technical support.
Table of Contents

Installation.................................................................................................................................................. 5
Starting the program ............................................................................................................................... 6
Logging In................................................................................................................................................ 8
Log In screen.......................................................................................................................................... 8
Teacher Registration .............................................................................................................................. 10
Password Reminder screen .................................................................................................................. 11
Help screen............................................................................................................................................ 12
Classes...................................................................................................................................................... 13
Adding Classes......................................................................................................................................... 13
  Class List screen ................................................................................................................................. 13
  Class Profile Step 1 of 2...................................................................................................................... 15
  Class Profile Step 2 of 2...................................................................................................................... 17
  Class List for a newly defined class ................................................................................................. 19
Adding Students...................................................................................................................................... 20
  Student Profile screen ....................................................................................................................... 20
Importing Students................................................................................................................................ 22
  Import Students message .................................................................................................................. 22
  Import file dialog ............................................................................................................................... 23
  Import Error message ......................................................................................................................... 24
  Class List imported ............................................................................................................................ 25
  Customize Columns screen .............................................................................................................. 27
Assessments............................................................................................................................................ 28
  Class Assessment Summary screen new.......................................................................................... 28
  Student Assessment Summary screen new ....................................................................................... 29
Adding a Text Reading .......................................................................................................................... 30
  Text Reading Profile Step 1 of 4........................................................................................................ 30
  Text Reading Profile Step 2 of 4........................................................................................................ 32
  Text Reading Profile Step 3 of 4........................................................................................................ 34
  Text Reading Profile Step 4 of 4........................................................................................................ 36
  Student Assessment Summary screen completed.......................................................................... 38
  Class Assessment Summary screen completed.............................................................................. 40
Reports.................................................................................................................................................. 41
  Student Benchmark Reading Levels table ....................................................................................... 41
  Student Reading Comprehension table............................................................................................. 43
  Student Benchmark Reading Levels graph....................................................................................... 44
  Student Benchmark Reading Levels graph detail ............................................................................. 45
  Student Reading Comprehension graph........................................................................................... 46
  Class Profile table ............................................................................................................................ 47
  Class Profile graph ............................................................................................................................ 48
  Class Benchmark Reading Levels table........................................................................................... 49
  Class Benchmark Reading Levels graph .......................................................................................... 50
  Class Benchmark Reading Levels graph detail .............................................................................. 51
  Class Reading Comprehension table ............................................................................................... 52
Class Reading Comprehension graph ........................................................................ 53
Additional Information and Support......................................................................... 54
Installation

To install the Fountas & Pinnell Benchmark Assessment System Data Management Software (DMS), insert the DMS CD into the CD or DVD drive of your computer.

If using a Mac, double click the CD icon on the desktop and then double click on “Setup” to start the installation Wizard.

On a PC the installation Wizard should begin automatically. If the installation Wizard does not begin automatically, use My Computer to view the contents of the CD drive and double click on the Setup.exe file.

Follow the on-screen instructions to complete the installation. If your computer has more than one hard drive, you can select the drive on which to install the software.

On a PC, files are installed to an “F and P Assessment” folder within the “Program Files” folder on the drive you chose for installation. On the Mac, the “F and P Assessment” folder is created within your Applications folder. The “F and P Assessment” folder contains a ReadMe.txt file with important information about importing and exporting data to and from the DMS.

To uninstall the DMS from a PC, go to Control Panel, click on Add Remove Programs, and then click on ‘F and P Assessment’. The Wizard will walk you through the uninstall process. To uninstall from a Mac, double click the Uninstall program in the “F and P Assessment” folder to start the Wizard. In both cases, if you select the ‘Automatic’ uninstall option, the Wizard will uninstall the F and P software, but will leave behind the database files containing all your information.

Return to Table of Contents
Starting the program

Start the program by double clicking the icon on your desktop, or by double clicking the ‘FPAssessment.exe’ file within the F and P Assessment folder. On a PC, you will also find an “F and P Assessment” group in your Start Menu.

The program will take a few seconds to initialize.

When ready, the program will display the Start button.
Click the **Start** button to begin using the software.

[Return to Table of Contents](#)
**Logging In**

Log In screen

To use the DMS, you must log in. Click the arrow on the Teacher Name dropdown list to select your name. Then type your password and click **Log In**.

First time users must first create a log in account. Clicking the **Register Now** link takes you to the Teacher Registration screen.

If you forget your password, clicking the **Remind Me** link takes you to the **Password Reminder** screen. If you can answer the password reminder question correctly, the DMS will tell you your password.

The ‘Remember me’ checkbox allows you to preset your Teacher Name as the default. The next time you start the DMS, your name will appear in the Teacher Name field. All registrants will still be available from the dropdown list.
The small question mark symbols here and throughout the program indicate that Help is available for that item. Click the question mark to see the Help.

To exit the software and close the DMS, click the EXIT button in the upper right corner of each screen.

Return to Table of Contents
To create your log in account, you must complete all fields on this screen.

Select a password Reminder Question from the dropdown list. You must use one of the offered questions.

If you forget your password, clicking the Remind Me link on the Log In screen takes you to the Password Reminder screen. If you can answer the password reminder question correctly, the DMS will tell you your password.

Passwords and the Reminder Answer are not case sensitive; all characters are treated as lower case.

Click the Save button to save your log in account information and return to the Log In screen. Click Cancel to return to your previous location without saving any information.

Return to Table of Contents
Password Reminder screen

If you forget your password, clicking the Remind Me link on the Log In screen brings you here. If you can answer the password reminder question correctly, the DMS will tell you your password when you click the Get Password button.

After seeing your password, click Cancel to return to the Log In screen where you can now complete your log in.

Return to Table of Contents
Help screen

When you first log in, this Help screen pops up on top of the Class List.

Click the Do not show at startup box to prevent the Help screen from popping up in the future.

Click the Continue button to close the Help screen.

To see the Help screen at any time, click the Help button at the top of each screen, next to the Exit button.

Return to Table of Contents
Classes

Adding Classes

Class List screen

Use this screen to create and manage student rosters for each of your classes.

Use the Account link next to your name at the top of all screens to return to the Teacher Registration screen and edit any of your account log in information. Use the Log Out link to exit your account and return to the Log In screen.

After you have added one or more classes, use the ‘Selected Class’ dropdown to choose the class information with which to work.

Click Edit Class to change Class Profile information for the selected class. The button becomes active after one class has been added.

The Add Class button takes you to the Class Profile screen.
The **Add Student** button takes you to the **Student Profile** screen. The button becomes active after you have added one class.

The **Import Students** button allows you to import an entire class roster at once. The button becomes active after you have added one class.

The roster to be imported must be stored as either a tab delimited file (.txt) or a comma separated values file (.csv). The import file must use the format defined in the file ImportTemplate.csv which is located in the F & P Assessment folder on your hard drive. See **Importing Students on** pg. 22 for more information.

The **Export Class** button allows you to save class information in either a tab delimited or comma separated values file. The saved file may then be imported into other software. Please note that the exported file includes benchmark information and therefore is not in the same format required for re-importation via the Import Students function.

The **Print Class** button allows you to print class information. The information printed may be selected though the **Customize Columns** screen.

The **Customize Columns** button takes you to the **Customize Columns** screen where you may select up to 8 categories of information to display on this **Class List** screen. Selected column choices remain in effect until you change them.

Sort order of tabular data may be changed. Clicking on a column header on this or any other tabular screen will sort the table data according to the information in that column. Clicking the column header a second time will reverse the order of the sort. Sort-by column and sort order remain in effect until you change them.

Column width may be changed. Position the mouse over the chiseled-out separator between columns. When the pointer turns into a double-headed arrow, click and drag the mouse right or left to change the width of the column. Column width changes remain in effect only while you are on the screen. Column widths revert to default when you leave the screen.

*Return to Table of Contents*
Use this screen and the next to add a new class, or to edit or delete an existing class. The **Delete Class** button becomes active after one class has been defined.

Enter a class name in the ‘Class Name’ field. Click a checkbox to identify the class grade. K – 12 are typical US grade designations; P1 – S4 are common outside the US.

Change the September and June default school year start and end dates by clicking the calendars. With a calendar open, select a year by clicking the double arrowhead; select a month by clicking the single arrowhead; select a day by clicking a number.

Click **Cancel** to leave this screen without saving any new or changed information.

Click **Delete Class** to delete all information about the class. Deleting a class here will also delete all the information about benchmark assessments associated with the class, as well as all class and student reports. A warning message is displayed before the deletion. There is no ‘undo’ function for this deletion. If you click OK on the warning message, the data is gone.
Click Next to continue to Step 2 and complete adding the class.
Return to Table of Contents
Class Profile Step 2 of 2

Note that the class name and school year dates defined on the previous screen appear at the top of this screen.

Click the radio button corresponding to your choice for how many times you will administer assessments to this class. As stated on the screen, once you click Save, you cannot change the frequency of assessments. If you make a mistake, your only recourse is to delete the class and start over.

The beginning date(s) of the assessment period(s) are assigned automatically. You may change the dates for all but the initial period by clicking the calendars. Only dates within the defined school year are allowed. With a calendar open, select a year by clicking the double arrowhead; select a month by clicking the single arrowhead; select a day by clicking a number.

For each assessment period, select a reading level expectation, or range of expectations, for both Independent and Instructional benchmarks. Click each dropdown arrow and click a reading level from the list that appears. When you set the first dropdown in each...
range, the second is set to the same value. Create a range by choosing a different level for the second dropdown.

Click **Cancel** to return to the **Class List** screen without saving any new or changed information about this class.

Click **Delete Class** to delete all information about the class. Deleting a class here will also delete all the information about benchmark assessments associated with the class, as well as all class and student reports. A warning message is displayed before the deletion. There is no ‘undo’ function for this deletion. If you click OK on the warning message, the data is gone.

Click **Back** to leave this screen and return to the previous screen, **Class Profile Step 1 of 2**. Choices made on this **Step 2** screen will be lost and will need to be made again to complete adding this class.

Click **Save** to save the information you have entered for this class and return to the **Class List**. Once you have saved this class, you may return to these two screens later and edit any of the class information except for the frequency of assessments.

Click **Save and Add** to save the information you have entered for this class and return to a new **Class Profile Step 1** screen where you may begin to add another class.

[Return to Table of Contents]
Class List for a newly defined class

After adding a new class, you are returned to the Class List screen with the newly added class selected. All buttons are now active.

Click the Add Student button to go to the Student Profile screen where you may add students one at a time.

Click the Import Students button to import a student roster from an external file. See Importing Students for more information.

Return to Table of Contents
Adding Students

Student Profile screen

Enter the required information for each field.

The Grade level is already predefined by the Class Profile.

The Services/Programs Description field becomes active only when the Additional Reading Services: checkbox has been selected.

Click Cancel to return to the Class List screen without saving any new or changed information about this student.

The Delete button is active only for previously saved student records. Click Delete to delete all information about this student. Deleting a student here will also delete all the information about benchmark assessments associated with the student, as well as all student reports. A warning message is displayed before the deletion. There is no ‘undo’ function for this deletion. If you click OK on the warning message, the data is gone.
Click **Save** to save the information you have entered for this student and return to the **Class List**. Once you have saved this student, you may return to this screen later and edit any of the information except for Grade.

Click **Save and Add** to save the information you have entered for this student and return to a new **Student Profile** screen where you may begin to add another student.

[Return to Table of Contents]
**Importing Students**

**Import Students message**

Clicking the **Import Students** button brings up this Import Students message. The imported data will be appended to any students currently listed. No existing student data will be overwritten. If a student is duplicated in the imported data, you will have duplicate records in your **Class List**.

Click the **OK** button to open the file selection dialog box.

[Return to Table of Contents]
Import file dialog

In Windows, the dialog box defaults to show only tab-delimited files (.txt). Click the dropdown arrow and choose comma-separated-value file types if you are importing a .csv file.

Navigate to the location on your hard drive containing the import data file. Select the file and click Open.

Return to Table of Contents
Importing and Exporting Files

In the F & P Assessment folder in Program Files on your hard drive you will find a ReadMe.txt file and an Import Template.csv file.

The ReadMe file contains complete instructions for importing and exporting files to and from the Data Management Software.

The Import Template provides a properly formatted csv file showing the required column headers, in the proper order, to allow a successful import. Any spreadsheet program may be used to create and/or edit an import file.

Return to Table of Contents
When student records have been added to a class, each record has an Edit link in the first column. Click the Edit link to go the Student Profile screen for that student where you may edit the student’s information.

The Export Class button allows you to save class information in either a tab delimited or comma separated values file. The saved file may then be imported into other software. Please note that the exported file includes benchmark information and therefore is not in the same format required for re-importation via the Import Students function.

The Print Class button allows you to print class information. The information printed may be selected though the Customize Columns screen.

The Customize Columns button takes you to the Customize Columns screen where you may select up to 8 categories of information to display on this Class List screen. Selected column choices remain in effect until you change them.
Sort order of tabular data may be changed. Clicking on a column header on this or any other tabular screen will sort the table data according to the information in that column. Clicking the column header a second time will reverse the order of the sort. Sort-by column and sort order remain in effect until you change them.

Column width may be changed. Position the mouse over the chiseled-out separator between columns. When the pointer turns into a double-headed arrow, click and drag the mouse right or left to change the width of the column. Column width changes remain in effect only while you are on the screen. Column widths revert to default when you leave the screen.

Return to Table of Contents
Customize Columns screen

Use this screen to change the columns displayed on the Class List screen, and in printouts of the screen.

You may select up to 8 columns to display. If 8 boxes are already checked, uncheck a box to activate the remaining choices.

Click Cancel to return to the Class List screen without altering the column selection.

Click Reset To Default to set the column selections to the ones you see checked here and return to the Class List screen.

Click Save to return to the Class List screen and save the column choices you have checked.

Return to Table of Contents
Assessments

Class Assessment Summary screen new

Click the Assessments tab (between Classes and Reports) to open this Class Assessment Summary screen.

Use this screen to enter, edit, review and print benchmark assessment data for your class.

To enter data, first select a student by clicking the dropdown arrow and then clicking a student name.

Return to Table of Contents
After selecting a student from the dropdown list, an Add Text Reading button and a Comments box appear.

If you add comments, remember to click the Save link before leaving this student’s record or leaving this screen. If you don’t click the Save link, your comments will be lost. You may add, edit or delete your comments any time you are on this screen.

To add a new reading assessment for this student in the selected class, click the Add Text Reading button.

Return to Table of Contents
Adding a Text Reading

Text Reading Profile Step 1 of 4

Click to select the appropriate assessment period. The number of choices is determined by the assessment frequency you defined on the Class Profile screen when you added this class.

Use the Interim choice for additional, supplemental assessments beyond those planned on the Class Profile screen.

Set the date by clicking the calendar. Only dates within the defined school year are allowed. With the calendar open, select a month by clicking the single arrowhead; select a day by clicking a number.

Click Cancel to return to the Student Assessment Summary screen without saving any information about this reading assessment.
Click **Delete Text Reading** to delete all the information about this assessment. The **Delete Text Reading** button becomes active when at least one assessment is recorded.

Click **Next** to continue recording assessment information.

[Return to Table of Contents]
Click Fiction or Non Fiction to select the genre of the book read for this assessment.

Click the dropdown arrow to select the book level of this reading. Clicking a letter in the dropdown list will display the title of the corresponding book.

Click Cancel to return to the Student Assessment Summary screen without saving any information about this reading assessment.

Click Delete Text Reading to delete all the information about this assessment. The Delete Text Reading button becomes active when at least one assessment is recorded.

Click Back to return to the Text Reading Profile Step 1 screen. Until you have moved beyond this step, choices made here on Step 2 will be lost and will need to be made again to complete this reading assessment. When editing an existing record, the Next and Back buttons simply move you through the screens; no information is lost or changed unless you explicitly alter it.
Click **Next** to continue recording assessment information.  
[Return to Table of Contents]
Text Reading Profile Step 3 of 4

From your assessment conference worksheets, enter the accuracy score for this reading. You must enter a whole number between 1 and 100.

Click the appropriate radio buttons to record comprehension scores both Within the Text and Beyond the Text. For book levels K and above, an additional rating for About the Text becomes available. When present, click the appropriate radio button to record the comprehension score for About the Text.

Click the checkbox, if appropriate, to indicate Additional Understanding.

The Total comprehension score and Reading Level will be displayed.

Click Cancel to return to the Student Assessment Summary screen without saving any information about this reading assessment.

Click Delete Text Reading to delete all the information about this assessment. The Delete Text Reading button becomes active when at least one assessment is recorded.
Click **Back** to return to the **Text Reading Profile Step 2** screen. Until you have moved beyond this step, choices made here on **Step 3** will be lost and will need to be made again to complete this reading assessment. When editing an existing record, the **Next** and **Back** buttons simply move you through the screens; no information is lost or changed unless you explicitly alter it.

Click **Next** to continue recording assessment information.
[Return to Table of Contents](#)
Enter the student’s Self-Correction score in the field. You must enter a whole number between 0 and 99.

For books at Level C or above, click the appropriate radio button to record the student’s fluency for this reading. For books at Levels A and B, the Fluency score radio buttons are disabled.

If a reading rate was recorded, enter it in the Rate field. You may enter a whole number between 0 and 999.

If a writing score was recorded, click the appropriate radio button. If writing was not required, click the N/A radio button.

Click Cancel to return to the Student Assessment Summary screen without saving any information about this reading assessment.
Click **Delete Text Reading** to delete all the information about this assessment. The **Delete Text Reading** button becomes active when at least one assessment is recorded.

Click **Back** to return to the **Text Reading Profile Step 3** screen. Until you have saved this record, choices made here on **Step 4** will be lost and will need to be made again to complete this reading assessment. When editing an existing record, the **Next** and **Back** buttons simply move you through the screens; no information is lost or changed unless you explicitly alter it.

Click **Save** to save the information you have entered for this reading assessment and return to the **Student Assessment Summary** screen. Once you have saved this assessment, you may return to these screens later and edit any of the information.

Click **Save and Add** to save the information you have entered for this reading assessment and return to a new **Text Reading Profile Step 1** screen where you may begin to add scoring information for another assessment for this student.

[Return to Table of Contents]
When assessment records for a student have been added, each record has an Edit link in the first column. Click the Edit link to go the Text Reading Profile screens for that assessment where you may edit the student’s information.

As you add assessment scores over the course of the school year, the Recommended Placement Level (right hand side, above the columns) will change. The DMS automatically suggests a placement level equal to the highest Instructional benchmark recorded. You may alter that choice by clicking the dropdown arrow and choosing another level. If the student later scores at a higher level, the higher level will replace your selection.

The Print button allows you to print the information shown in the table.

Sort order of tabular data may be changed. Clicking on a column header on this or any other tabular screen will sort the table data according to the information in that column. Clicking the column header a second time will reverse the order of the sort. Sort-by column and sort order remain in effect until you change them.
Column width may be changed. Position the mouse over the chiseled-out separator between columns. When the pointer turns into a double-headed arrow, click and drag the mouse right or left to change the width of the column. Column width changes remain in effect only while you are on the screen. Column widths revert to default when you leave the screen.

Return to Table of Contents
As student assessment records are added, the All Students selection provides a detailed view of the entire class during each assessment period, including Interim assessments.

Use the Assessment Period dropdown arrow to select the period you wish to display.

Check or uncheck the Benchmark Level boxes to display Instructional or Independent results or both.

As mentioned above, the sort order and column width may be adjusted for screen display and print.

The Print button allows you to print the information shown in the table.

Return to Table of Contents
Click the Reports tab to access student and class reports. Click the Student Reports tab to see Student Reports; click the Class tab to see Class Reports.

For Student Reports, click the dropdown arrows to select a class, a student and a report type.

Student report types include Benchmark Reading Levels, shown here, and Reading Comprehension shown later.

Click the appropriate radio button to display data for either Independent or Instructional reading levels.

Click the calendar and set a date to limit the amount of data displayed. The date you select will remain in effect for all reports for as long as you remain in the Reports tab. If
you click back to the Assessments tab or the Classes tab, the date will revert to the
default, which is the last day of the school year.

The results reported in the tables reflect the highest level achieved by the student during
each regularly scheduled assessment period. All Interim assessments, if any, are reported
in the tables. To see the full list of readings completed by a student, refer to the Student
Assessment Summary screen under the Assessments tab.

As mentioned previously, the sort order and column width of all tabular screens may be
adjusted for screen display and print.

The Print button allows you to print the information shown in the table.
Return to Table of Contents
Student Reading Comprehension table

This is the Student Reading Comprehension report in tabular form; the Student Benchmark Reading Level table is shown on the previous page.

Click the Table tab to display the report in tabular form; click the Graph tab to display the report in graphical form.

As mentioned previously, the sort order and column width of all tabular screens may be adjusted for screen display and print.

The Print button allows you to print the information shown in the table.

Return to Table of Contents
Student Benchmark Reading Levels graph

Click the Graph tab to view the Student Benchmark Reading Level reports in graphical form. Click the radio buttons to select either Independent or Instructional results. Set the calendar to choose the amount of data to display.

Each dot on the graph represents the highest reading level achieved by this student during each of the assessment periods.

The darker shaded areas on the graph indicate the reading level expectations you defined for each assessment period on the Class Profile screen when you added this class under the Classes tab.

The Print button allows you to print the graph.

Return to Table of Contents
Position the mouse pointer over a dot on the graph to view detailed information about that particular reading.

Return to Table of Contents
Student Reading Comprehension graph

Click the radio buttons to select either Independent or Instructional results. Click the check boxes to select which of the comprehension scores to display. Set the calendar to choose the amount of data to display.

Each set of up to four bars displays comprehension scores for one Assessment Conference. The leftmost set of bars represents the Initial assessment period; the rightmost set of bars represents the End-of-Year assessment period.

Space constraints limit the maximum number of assessments this graph can display to 10. The tabular Reading Comprehension report will list all assessments, as will the Student Assessment Summary screen under the Assessments tab.

Positioning the mouse pointer over a bar will display details about that score.

The Print button allows you to print the graph.

Return to Table of Contents
Class Profile table

Click the Class Reports tab to display class reports. Class report types include Class Profile, Benchmark Reading Levels, and Reading Comprehension. Click the dropdown arrows to select the Class the report will cover and the type of Class Report.

Click the radio buttons to select Independent or Instructional Level results. Click the check boxes to select the assessment periods to display. Click the calendar and set a date to limit the data displayed. Note that the calendar setting overrides check box selections.

The Class Profile Report shows how many students read what book levels during each assessment period, and whether those students met expectations. The Class Profile does not include any Interim results.

As mentioned previously, the sort order and column width of all tabular screens may be adjusted for screen display and print.

The Print button allows you to print the information shown in the table.

Return to Table of Contents
Class Profile graph

Click the Graph tab to view the Class Profile report in graphical form. Click the radio buttons to select either Independent or Instructional results. Click the check boxes and/or set the calendar to choose the amount of data to display.

The color-coded bars indicate the number of students reading at each book level during each assessment period.

The darker shaded areas on the graph indicate the reading level expectations you defined for each assessment period on the Class Profile screen when you added this class under the Classes tab.

Positioning the mouse pointer over a bar will display the number of students represented.

The Print button allows you to print the graph.

Return to Table of Contents
**Class Benchmark Reading Levels table**

The Class Benchmark Reading Levels report shows the highest level book read by each student during each assessment period, as well as all Interim assessments.

Click the dropdown arrow to select the Class. Click the radio buttons to select either Independent or Instructional results. Set the calendar to limit the data displayed.

As mentioned previously, the sort order and column width of all tabular screens may be adjusted for screen display and print.

The **Print** button allows you to print the information shown in the table.

[Return to Table of Contents]
Class Benchmark Reading Levels graph

Click the Graph tab to view the Class Benchmark Reading Levels report in graphical form. Click the radio buttons to select either Independent or Instructional results. Set the calendar to choose the amount of data to display.

Each cross mark represents one or more assessment conferences, showing the book levels read during each assessment period. Interim assessment results are included.

The darker shaded areas on the graph indicate the reading level expectations you defined for each assessment period on the Class Profile screen when you added this class under the Classes tab.

The Print button allows you to print the graph.

Return to Table of Contents
Class Benchmark Reading Levels graph detail

Position the mouse over a cross mark to display details about that assessment conference.

If a cross mark represents multiple conferences, the top line of the detail balloon will indicate how many results are available. Click the mouse within the balloon to cycle through the available results.

Return to Table of Contents
Class Reading Comprehension table

The Class Reading Comprehension report shows the reading comprehension scores for the highest level book read by each student during each assessment period, as well as all Interim assessments.

Click the dropdown arrow to select the Class. Click the radio buttons to select either Independent or Instructional results. Set the calendar to limit the data displayed.

As mentioned previously, the sort order and column width of all tabular screens may be adjusted for screen display and print.

The Print button allows you to print the information shown in the table.

Return to Table of Contents
Class Reading Comprehension graph

Click the Graph tab to view the Class Reading Comprehension report in graphical form.

Click the radio buttons to select either Independent or Instructional results.

Click the radio buttons to select which comprehension score to display.

Set the calendar to choose the amount of data to display.

Each cross mark represents one or more assessment conferences, showing the comprehension scores for each conference. Interim assessment results are included.

Positioning the mouse over a cross mark displays details about that assessment conference just as it did in the Reading Levels graph. Cycle through multiple conferences by clicking the mouse within the detail balloon.

The Print button allows you to print the graph.

Return to Table of Contents
Additional Information and Support

For more information, visit the Fountas & Pinnell Benchmark Assessment System Web site at http://www.fountasandpinnellbenchmarkassessment.com/.

Technical support inquiries should be directed to:
Heinemann
361 Hanover Street
Portsmouth, NH  03801
Phone: 800.541.2086
Email: techsupport@heinemann.com
http://www.heinemann.com

Return to Table of Contents