A Editing Checklist
B Student Weekend Writing Assessment
C Writer’s Reflection
D Conference/Recordkeeping Sheet
E Notebook Checklist
F Monthly Minilesson Planning Sheet
G Weekly Minilesson Planning Sheet
H Flowchart: What I’m Trying to Say
I Craft Study
J Structure Templates
K Responding to Poetry
L Poetry Study Chart
M Knowing My Taste in Poetry
N Poetry Reflection
O Feature Article Study Chart
P From Notebook Entry to Feature Article
Q Feature Article Assessment
R Getting Inspired by a Good Picture Book
S Picture Book Study Chart
T Picture Book Assessment
U Open-Choice Investigation Topic Chart
Editing Checklist

SPELLING

1. I have found misspelled words and tried spelling them in the margin.

TRICKY WORDS

2. I have checked to see if I used the correct homophone.
   • there, their, they’re
   • your, you’re
   • used to
   • which, witch
   • then, than
   • could have
   • to, too, two
   • weather, whether
   • past, passed
   • except, accept
   • its, it’s

DOES IT MAKE SENSE?

3. I have reread my work to make sure I have not left out any words I intended to write.

4. I have checked to make sure my sentences are not too long. If they were, I have either rephrased them or made them into more than one sentence.

PUNCTUATION

5. I have placed periods, commas, questions marks, and exclamation marks in places where they belong.

6. I began each sentence with an uppercase letter.

7. I have used uppercase letters for names of people, places, and proper nouns.

8. I have indented each new paragraph as my thoughts shifted.
Student Weekend Writing Assessment

Name _____________________________________ Week of _____________________________

Reflecting on the goal I set last week, I can say _______________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

This week:
_____ I have written at least 6–8 entries.
_____ Each of my entries are at least one page long.
_____ I edit my entry each night when I am finished writing.
_____ I have at least three different types of entries (memories, observations, opinions, etc.)
_____ I have added at least two new writing ideas to my “Things I Can Write About” list.
_____ I have worked on improving my writing. I worked on_____________________________________
___________________________________________________________________________________
___________________________________________________________________________________
_____ I have reread my entries and have found at least one new idea from an old one.
_____ I have written more thoughtfully about something I have written about before.
_____ I have shared my writing with someone else and have carefully considered their feedback.
_____ I have written at least one entry off an article I read in Time for Kids or Junior Scholastic or any other magazines or newspapers I have read . . . (wonderings, opinions, questions).

I am using this coming week to focus on ______________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

I plan to do this by:
__________ speaking with peers __________ conferring with teacher __________ finding a mentor piece

Parent’s Signature ______________________________ Peer Signature___________________________
Writer’s Reflection

The notebook entry I chose to publish was about ____________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

As I drafted and developed the idea, I realized that what I was really trying to say was ________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

The craft strategy I used to lift the quality of my writing was ____________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

My favorite part of this piece is __________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

It is my favorite part because ____________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

One thing I have learned about good writing that I will apply to all my future writing is ______________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

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# Conference Recordkeeping Sheet

**Writing Cycle**

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## Notebook Checklist

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<th>3</th>
<th>4</th>
<th>5</th>
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</thead>
<tbody>
<tr>
<td><strong>Volume</strong>—did you write every day like you were supposed to?</td>
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<tr>
<td><strong>Variety</strong>—do you write about different types of things?</td>
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<tr>
<td><strong>Thoughtfulness</strong>—do you allow yourself to get into the entry?</td>
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</table>

**Checklist date**

___________________________

**Teacher signature**

___________________________

**Writer’s signature**

**Writer’s Response**

Do you agree with my evaluation?

___________________________

**Teacher signature**

___________________________

**Writer’s signature**

How can I help?

What will you do?

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<table>
<thead>
<tr>
<th>FOCUS FOR THE WEEK</th>
<th>WEEK:</th>
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<th>WEEK:</th>
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# DAY-TO-DAY MINILESSON PLANNING SHEET

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<tr>
<th>Cycle:</th>
<th>Focus:</th>
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<th>TEXT/MATERIALS:</th>
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<tr>
<td></td>
<td>Teaching Points</td>
<td>Practice</td>
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<td>Homework</td>
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**Share**

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<td>Homework</td>
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**Share**

## THINGS TO THINK ABOUT FOR NEXT WEEK

APPENDIX H: FLOWCHART: WHAT I’M TRYING TO SAY

Flowchart: What I’m Trying to Say

How I’m going to say it:

Lead

Notes to support my piece:
•
•
•
•

Ending

Craft

Notes to support my piece:
•
•
•
•

Craft

Notes to support my piece:
•
•
•
•

Craft

Notes to support my piece:
•
•
•
•

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<table>
<thead>
<tr>
<th>TEXT/AUTHOR</th>
<th>EXAMPLE FROM MENTOR TEXT</th>
<th>HOW DOES THE WRITER DO IT? (STRUCTURE OF THE CRAFT)</th>
<th>WHY DOES THE WRITER DO IT?</th>
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Structure Templates

A. Vignette

LEAD

EXAMPLE

EXAMPLE

EXAMPLE

ENDING

B. Vignette with a line repeated throughout the text

Repeated line

Repeated line

Repeated line with variation

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Responding to Poetry

After you have chosen a mentor poem, fill in as much of the following as you can in the space provided. Attach it to a copy of the poem and keep it in your poetry folder.

TITLE OF POEM_________________________________________ POET_______________________

1. What was your first response to the poem?

2. What personal connection[s] did you make?

3. When you reread it, what else did you understand about it?

4. What did it inspire you to write?

5. Which line[s] stood out and why?

6. What do you think the poet wanted you to get from his/her poem?

7. What mood did it leave you in?
### APPENDIX L: POETRY STUDY CHART

<table>
<thead>
<tr>
<th>TITLE</th>
<th>POET</th>
<th>ANTHOLOGY TITLE</th>
<th>AUTHOR/EDITOR</th>
<th>LENGTH</th>
<th>MOOD</th>
<th>CRAFT</th>
</tr>
</thead>
</table>

Knowing My Taste in Poetry

You have collected a number of mentor poems. Before you go further in your investigation, take time to review the Poetry Study Chart on which you have been keeping track of the length, topic, mood and craft of each poem. Use the questions below to help you categorize your choices so that you can draw some conclusions about your preferences.

1. What are you noticing about the length of the poems you have been collecting?

2. What are you noticing about the topics or content of the poem? Do you tend to gather poems that are more story-like, about nature, etc.? Try to name what you choose most.

3. Did you find yourself choosing poems you understood or related to easily or did you try to push yourself beyond your comfort zone? Explain.

4. How do most of the poems you have selected leave you feeling?
5. What are the specific crafting strategies that seem to attract you to a poem?

6. Which type of poetry seems to inspire you to write more poetically? Name the poem and say how it has inspired you.

7. Have you collected poems by totally different poets or are you attracted to one poet in particular? If so, what is it about that one poet’s style that you like?

8. How will your conclusions influence your future inquiry? How will you decide to push yourself toward poems that are different or beyond your comfort zone? Will you focus on similar types? What do you think would be a good challenge for you now?
Poetry Reflection

Name ____________________________________

As a result of this study, comment about how you’ve changed as a reader of poetry.

___________________________________________________________________________________
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Comment on how the process you use to write original poems has evolved as a result of this study.

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For each of your poems, identify the qualities of the poem you feel best about.

Title__________________________________________________
Comment__________________________________________________________________________
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Title__________________________________________________
Comment__________________________________________________________________________
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Title__________________________________________________
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<tr>
<th>LEAD</th>
<th>POINT THE ARTICLE MAKES</th>
<th>PERSPECTIVE OR STANCE</th>
<th>HOW THE AUTHOR SUPPORTS THE POINT</th>
<th>KINDS OF INFORMATION INCLUDED</th>
<th>CRAFT</th>
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</thead>
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<thead>
<tr>
<th>DESCRIPTION OF NOTEBOOK ENTRY</th>
<th>POSSIBLE FEATURE ARTICLE TOPIC</th>
<th>STANCE/ANGLE/PERSPECTIVE</th>
<th>RESEARCH NEEDS (STATISTICS)</th>
<th>INTERVIEW NEEDS: PEOPLE TO SURVEY WHO HAD SIMILAR EXPERIENCES—OTHER EXPERTS ON THE TOPIC</th>
</tr>
</thead>
<tbody>
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</table>
Feature Article Assessment

Feature Article Title ____________________________________________

Reflecting on my favorite article, I can say it exemplifies the elements of the genre in the following ways:

It __________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

It __________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

It __________________________________________________________________________________
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The feature article that helped me the most was ___________________________________________

It helped me in the following ways: _________________________________________________________
___________________________________________________________________________________
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The qualities of good writing that I think I used well in my article are: (name the quality and then quote the lines from your article)

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After publishing this feature article, I can say that the most important thing I learned about writing is ____________

___________________________________________________________________________________
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Getting Inspired by a Good Picture Book

Name ____________________________________

Title of Picture Book _____________________________________ Author _______________________

Topic _______________________________________________________________________________

Type of Illustrations _____________________________________________________________________

1. Read the picture book.

2. What did you love about it?

3. Reread your notebook. Did you revise an entry? How did this picture book inspire you to revise your entry the way you did?

4. Did you write a new entry? How did the picture book inspire you?

5. Do you have an idea for a picture book of your own yet? If so, how do you imagine it might go?
<table>
<thead>
<tr>
<th>TITLE/AUTHOR</th>
<th>STRUCTURE</th>
<th>USE OF TIME</th>
<th>REPEITION</th>
<th>ENDING</th>
<th>OTHER CRAFT</th>
<th>ILLUSTRATIONS</th>
</tr>
</thead>
</table>

Picture Book Assessment

Name __________________________   Title of My Picture Book _______________________________

The characteristics of my picture book that make it most comparable to other picture books we’ve studied are:
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

The picture books I used as mentors are:

Title: ___________________________________________   Author: ____________________
Quality of good writing I admire:__________________________________________________________
Example from mentor text: ________________________________________________________________
___________________________________________________________________________________
Example from my book: _________________________________________________________________
___________________________________________________________________________________

Title: ___________________________________________   Author: ____________________
Quality of good writing I admire:__________________________________________________________
Example from mentor text: ________________________________________________________________
___________________________________________________________________________________
Example from my book: _________________________________________________________________
___________________________________________________________________________________

Title: ___________________________________________   Author: ____________________
Quality of good writing I admire:__________________________________________________________
Example from mentor text: ________________________________________________________________
___________________________________________________________________________________
Example from my book: _________________________________________________________________
___________________________________________________________________________________

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My favorite part of the picture book I published is:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

It is my favorite part because:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

The biggest challenge for me in writing this picture book was:

_____________________________________________________________________________________
_____________________________________________________________________________________
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I have learned many things about being a good writer from this study. They are:

_____________________________________________________________________________________
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## OPEN-CHOICE INVESTIGATION TOPIC CHART

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<thead>
<tr>
<th>TOPIC OF NOTEBOOK ENTRY</th>
<th>FACTS</th>
<th>QUESTIONS</th>
<th>OPINIONS</th>
<th>POSSIBLE FORMS FOR PUBLISHING</th>
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