

Parent Information Letter for Student-Led Conferences

Dear Parents and Guardians,

In order to help you better understand what is going on with your child's learning this year, we are going to hold a different type of parent-teacher conference this spring. Students will be leading the conference and explaining to you what they have been doing in each subject area this year. Your child has been collecting information throughout the year, and is preparing to present to you these efforts and achievements. I will also be at each conference to offer my perspectives on the work and to answer any questions you have.

In order to include your ideas and perspectives in our conference procedures, I ask you to fill out the attached survey and bring it with you at your scheduled conference time. This survey will help you organize your thoughts and concerns about your child's performance, and help you participate in our discussions.

You can expect the following things to happen at your conference:

1. You and your child will have time to go through his or her portfolio of work.
2. You and your child will then meet with the teacher to discuss your child's learning and performance.
3. We will discuss the grades and comments that will be included on the child's report card together.

I am including a sign-up sheet for you to choose a time for your conference. Please select your first, second, and third choice for times to attend, and I will do my best to set up a time that is good for you. In the next few weeks, after a time has been selected, you will receive a personalized invitation from your child.

Students have worked really hard preparing for these conferences, so please be sure to attend. It is their chance to show you all the work they have done this year. Your input will be important for setting our learning goals for the remainder of the year. Thank you for all the cooperation in this matter, and I look forward to seeing you in March.

Respectfully,

Mr. Frank Serafini